

## Sponsored Free Health Care Events

The Dental Hygiene Committee of California (DHCC) is pleased to announce that effective April 10, 2013 out-of-state licensed dental hygienists may seek authorization to volunteer their services at sponsored free health care events in California. These regulations specify the requirements and procedures to authorize dental hygienists who possess a valid, current, and active license in another state to volunteer their services at a sponsored free health care event for uninsured or underinsured people in California for up to 10 days. These regulations are in accordance with Business and Professions Code Section 901. The following information is a summary of the program and the requirements; however, all interested parties should read the full text of the legislation and the regulations.

### **ENACTING LEGISLATION:**

AB 2699 added California Business and Professions Code Section 901 (B&P Section 901), which provides a framework whereby healing arts boards are authorized to adopt regulations under which a health care practitioner licensed and in good standing in another state, district or territory of the United States may, under specified conditions, provide health care services for a limited time in California without obtaining California licensure. These professional services only can be provided at free health care events sponsored by certain entities.

[View Assembly Bill 2699](#)

### **GOVERNING COMMITTEE REGULATIONS:**

Although AB 2699 became effective in 2011, the program could not be implemented until regulations were in place. The DHCC adopted Sections 1023.15, 1023.16, 1023.17, 1023.18 and 1023.19 to Title 16 of the California Code of Regulations (CCR) to implement the provisions of Section 901. Click on this [link](#) to view the regulations. These regulations only apply to out-of-state licensed **dental hygienists**. Other health care professionals should check with the appropriate California licensing board for eligibility requirements to participate in free health care events.

### **SPONSORING ENTITIES**

Sponsored events may be sponsored by either a “sponsoring entity” or a local government, or both. Sponsored events provide health care to the public without compensation to health care practitioners and must not exceed 10 calendar days.

A “sponsoring entity” means a non-profit organization organized pursuant to Section 501(c)(3) of the Internal Revenue Code or a “community-based organization”.

A “community-based organization” means a public or private nonprofit organization that is representative of a community or a significant segment of a community, and is engaged in meeting human, educational, environmental, or public safety community needs.

**Registration Form:** A sponsoring entity must complete the “Registration of Sponsoring Entity Under Business & Professions Code Section 901,” Form 901-A (DCA/2011). The DHCC has delegated the registration process for sponsoring entities to the Department of Consumer Affairs.

To register a sponsored event, please download this [form](#). The form must be completed and submitted by the sponsoring entity at least 90 calendar days prior to the sponsored event.

This form must be submitted to the Department of Consumer Affairs, as indicated on Page 4 of the form.

Local government and sponsoring entities requiring more information about registration for sponsored free health care events should contact the Department of Consumer Affairs at:

Telephone: (916) 574-7800  
Fax: (916) 574-8655  
Email: [lpdivision@dca.ca.gov](mailto:lpdivision@dca.ca.gov)

**Recordkeeping Requirements:** Regardless of where it is located, a sponsoring entity is required to maintain, at a physical location in California, a copy of all records required by Section 901 as well as a copy of the authorization for participation issued by the DHCC to all out-of-state practitioners.

These records must be maintained for a period of at least five years after the date on which a sponsored event ended. The records may be maintained in either paper or electronic form. The sponsoring entity shall notify the DHCC at the time of registration whether records will be maintained on paper or electronically. The sponsoring entity is also required to keep a copy of all records required by section 901(g) of the Code at the physical location of the sponsored event until that event has ended. These records must be available for inspection and copying during the operating hours of the sponsored event

upon request of any representative of the DHCC. Additionally, the sponsoring entity shall provide copies of any record required to be maintained by section 901 of the Code to any representative of the DHCC within fifteen (15) calendar days of the request.

**Requirement for Prior DHCC Approval of Out-of-State Volunteer Dental Hygienists:** A sponsoring entity shall not permit an out-of-state volunteer hygienist to participate in a sponsored event unless and until the sponsoring entity has received the DHCC's written approval of the practitioner.

**Reporting Requirement:** Within fifteen (15) calendar days after the end of a sponsored event, the sponsoring entity is required to file a report with the DHCC, in a format of the entity's choosing, summarizing the details of the sponsored event that includes, at a minimum, the following information:

- (1) The date(s) of the sponsored event;
- (2) The location(s) of the sponsored event;
- (3) The type(s) and general description of all health care services provided at the sponsored event; and
- (4) A list of each out-of-state practitioner granted authorization pursuant to this article who participated in the sponsored event, along with the license number of that practitioner.

**Fingerprinting of Out-of-State Dental Hygienist Volunteers:** Sponsoring entities should be aware that all out-of-state volunteer Dental Hygienists must be fingerprinted before an authorization will be granted by the Committee. The applicant is required to pay any costs for furnishing the fingerprints and conducting the criminal history record check, which is valid for any future health care events in California. (See more information, below.)

## **OUT-OF-STATE DENTAL HYGIENIST VOLUNTEERS**

A person who is not licensed to practice dental hygiene in California but who holds a current, active, and valid license in good standing in another state, district, or territory of the United States to practice dental hygiene may seek authorization from the DHCC to provide such health care services at the sponsored event.

**Note for California Dental Hygiene Licensees:** A Registered Dental Hygienist licensed in the State of California may volunteer to provide dental services at a sponsored event if your California license is renewed and current. No further action is required before offering volunteer services.

**Application Process and Fees:** An out-of-state licensed dental hygienist may request authorization to participate in a sponsored event by submitting to the DHCC a completed "[Request for Authorization to Practice Without a License at a Registered Free Health Care Event,](#)" Form DBC-901-B (New 02/2012).

All out-of-state licensed dental hygienists seeking approval from the DHCC must comply with the State of California's requirements regarding the administration of local anesthetic agents, administration of nitrous oxide and oxygen analgesia, and soft tissue curettage by completing one of the courses listed at the following link.

[http://www.dhcc.ca.gov/formspubs/pub\\_rdh\\_stc\\_la\\_no\\_courses.pdf](http://www.dhcc.ca.gov/formspubs/pub_rdh_stc_la_no_courses.pdf)

If the application is approved, the DHCC will notify both the out-of-state dental hygienist and the sponsoring entity that authorization has been given for the Dental Hygienist to participate in a specific free health care event. The authorization period cannot be more than 10 days.

An out-of-state dental hygienist must submit a new application and processing fee for each sponsored event at which he or she wants to volunteer. Live Scan fingerprinting is required only for the first application.

To apply for authorization, download and complete this [form](#).

This completed form must be submitted by the out-of-state Dental Hygienist at least 20 calendar days prior to the sponsored event. The form must be submitted to:

Dental Hygiene Committee of California  
2005 Evergreen Street, Suite 1050  
Sacramento, CA 95815

Each application form must be accompanied by payment (check or money order) of a \$86 non-refundable processing fee.

**Fingerprinting Process and Fees:** For consumer protection, California law requires all license applicants to undergo a criminal background check. Applicants must submit their fingerprints by using the Live Scan system in California.

There is a cost for Live Scan processing, plus any applicable administrative or "rolling" fees which are payable directly to the Live Scan agency that takes your fingerprints.

**Requirement of Notice to Patients:** Each out-of-state dental hygienist who receives authorization to participate and provide dental hygiene services at a sponsored event is required to provide a written notice to each patient or prospective

patient prior to performing any services. This notice may be in a form of the out-of-state dental hygienist's choosing, but it is required to be in at least 12 point font and include, at a minimum, the following information:

1. The state, district, or territory where the out-of-state practitioner is licensed in good standing;
2. The name of each governmental agency that has issued the out-of-state practitioner a license to practice dental hygiene and the effective dates of each license;
3. The out-of-state practitioner's license number(s);
4. The dates the out-of-state practitioner is authorized to practice by the DHCC; and,
5. A disclosure that states: "The Dental Board of California has only authorized me to provide services under my license from another state and only at this free health care event for a period not to exceed ten (10) days."

This notice is required to be provided separate and apart from all other notices or authorizations that a patient may be given or required to sign and must be given to the patient.

## **FOR MORE INFORMATION:**

Sponsoring entities requiring more information about registration for sponsored free health care events should contact the Department of Consumer Affairs at:

Telephone: (916) 574-7800

Fax: (916) 574-8655

Email: [lprdivision@dca.ca.gov](mailto:lprdivision@dca.ca.gov)

Out-of-state dental hygiene volunteers requiring more information about registration for sponsored free health care events should contact the Dental Hygiene Committee of California, at:

Telephone: (916) 263-1978